



# SARWAMANGLA MARINE ACADEMY PVT. LTD. (INDIA)



## About SM SHIP

We offer a full comprehensive range of crew management services designed to support the marine and offshore sectors. Crew are of vital importance to the successful vessel operation of smship managed fleet. It is through recruitment, continual appraisal and training that we develop highly skilled seafarers. Seafarers remuneration and well being are carefully considered to ensure high retention rates of all seafarers and especially key ranks.

To reach this target great emphasis is placed on Crew Performance Reports. This appraisal system provides feedback concerning the ability and conduct of all crew. All involved in crew performance appraisal need to be fully trained in order to produce concise objective reports and identify training requirements.

We use stringent search and selection methods to ensure that our employees not only have the required professional qualifications, but also the required personality and language skills. In addition, we are fully committed to the professional development and education of all staff.

Structured training and development programmes ensure that crew skills and knowledge are continuously updated in line with changing legislation and industry demands. Keeping a watchful eye on cost effectiveness and quality.

- ▣ Selection Procedures
- ▣ Budget & Cost Control
- ▣ Performance & Evaluations
- ▣ Fleet Support

## DRILL



## MOORING CREW





International  
Labour  
Organization



# MANNING SINCE 2008

SARWAMANGLA MARINE ACADEMY PVT. LTD. (INDIA)



ISO 9001:2008  
Certified by IRQS



MGMT. SYS.  
RvA C 071

## ABOUT US

We are committed crew manning agents. This commitment is reflected on below factors:

SMAPL as a whole (including all its global network) is the first crew manning accredited for License for Engagement of Seafarers in India.

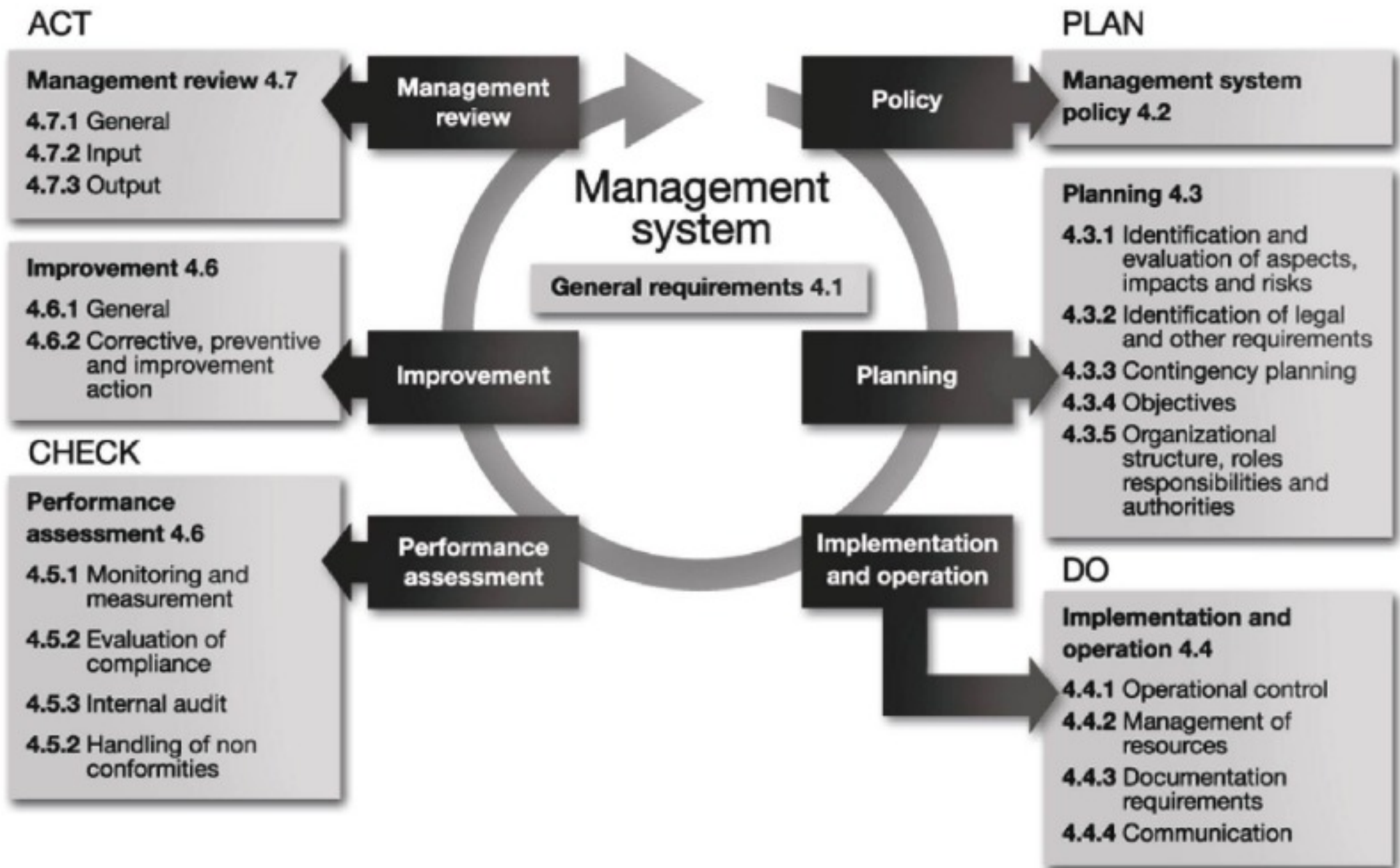
SMAPL is its ability to guarantee the quality and competence of proposed crew due to the fact we affiliated with different maritime training center. This allows us to be certain about the skill set of each individual crew member, schedule and complete any training requirement before embarkation of crew members (even under conditions of time pressure) and meet all training expectations in the most cost-efficient way.

Company has of a team of qualified and experienced professionals ashore for providing Technical, Marine Operations, Safety & Quality, Purchase and Accounts functions for Third Party Ship Management Services to Ship Owners. Company is equipped with DOC issued by IRQS for Bulk carriers, Oil tankers, Chemical tankers and other Cargo ships.

### WE ARE ACTIVELY SERVING

- I. BELSHIPS MANAGEMENT (SINGAPORE) PTE LTD.
- II. CST BELCHEM SINGAPORE PTE LTD.
- III. GLOBE ENTERPRISES INC.
- IV. INCHLION SHIP MANAGEMENT.
- V. IPC MARINE SERVICES LTD
- VI. IOTC
- VII. LIDMAR SHIPPING & TRADING COMPANY LTD
- VIII. LIWA PETROLIUM MARKETING EST.
- IX. TAN BINH COMPANY LTD.
- X. TYLOS SHIPPING & MARINE SERVICES.





## MANAGEMENT SYSTEMS / IT-SYSTEMS

SMA Ship's core business processes are managed using custom software applications specifically designed to suit our business needs both ashore and on our ships. Computerized planned maintenance systems are implemented onboard all vessels and our seafarers and office staff are regularly trained in their use.



## MANAGEMENT TEAM

Managing Director : **CAPT. AJAY KUMAR**

Master Mariner with immense experience in ship management and operations and is a recent addition into Smship team. Has sailed for almost 25 years at sea on Bulk carriers, Containers, and Reefer carriers prior taking up a shore assignment in 2008.



In his previous employment had served as Manager (Quality and Safety ) with a prominent shipping company at Singapore for almost 7 years and was DPA/CSO for for over 50 vessels, which includes Car Carrier / Container / Bulk Carrier / Wood Chip Carrier and Chemical Tankers operated out of Singapore office.

Was directly involved with day to day activities related to Safety & Quality, including planning Internal & External Audits, arranging surveys for ISM & ISPS. Incident and Near miss analysis, Masters Review(Monthly), Quarterly and Annual Management Review

Executive Director : **MANISH KUMAR SINGH**



During his sailing career he has served on Container, Bulk Carrier and Oil tankers of Aframax, Supermax & VLCCs. In his Sea Career he sailed with prominent shipping companies.

He started his shore career as a Technical Superintendent with prominent UAE based shipping company, where he was promoted as Senior Technical Superintendent.

He also has experience in doing SIRE pre vetting of vessels on owners Internal Audits, Security Audits, Doc Audits, Pre purchase inspection of vessels.

General Manager : **RAJIV KUMAR SINGH**



He is the Head of Crew Department, overseeing the activities of our Crew Departments in India , he is the pioneer staff of our Crew Department, he have more than ten years of experience in marine crew management and have good working relationships with officers in local and overseas unions and maritime training institutions & Company Security Officer.

## SERVICES

- ⚓ CREW RECRUITMENT & MANAGEMENT.
- ⚓ COMPLETE TECHNICAL MANAGEMENT.
- ⚓ ADVICE ON SHIP PURCHASE & SALE.
- ⚓ SHIP INSPECTION & SUPERINTENDENCE.
- ⚓ CHARTERING & POST FIXTURES MANAGEMENT & SUPPORT.
- ⚓ NEWBUILDING - DRAWING OUT COMPLETE
- ⚓ TECHNICAL SPECIFICATIONS, DRAWING
- ⚓ APPROVALS & CONSTRUCTION SUPERVISION.
- ⚓ ACTIVATION AND ACQUISITION OF SHIPS FOR DEMOLITION



## MANNING SECTION

Our company (SMAPL) having an ISO 9001:2008, MLC 2006 & Recruitment and placement services license (KOL 009)

Issued by Directorate General of Shipping (Govt. of India)

OUR MANNING SECTION:

Our crew selection is headed by Captain whom possess long and outstanding experience in operation and management services.

Our crew manning section is fully equipped to serve and cater the requirement of our foreign Principals.

We have own training institutes where various courses are arranged including STCW 2010 requirements

Our Officers are fully cognizant with ISM Code, ISPS Code, PSC Inspection Requirements, Flag State Inspection Requirements and various other Safety and Marine Environmental Protection Management Systems which are now a part and parcel of the Shipping Industry, formulated and implemented to improve the working conditions, safety culture and protect the environment against the pollution.



## RESPONSIBILITY

As manning and recruiting agents, we ensure below points before embarkation of crew/staff for joining vessel:

- ⚓ Recruitment of officers and engineers as per Owner's selection criteria.
- ⚓ Verification of their ability, competency and service record from the fleet personnel manager of their previously served companies.
- ⚓ Ensuring that their certification, qualification, competency and training meets the requirements of latest STCW2010 conventions and that they are fully qualified, certified, experienced and well conversant in the position or rank they are hired.
- ⚓ Proper medical examination including ECG, Ultrasound, Blood and Urine Analysis, Drug and Alcohol testing by an certified laboratory, recommended by the company medical officer.
- ⚓ Ensuring that all officers must have all valid documents in their possession before they leave their homeport to join any vessel.
- ⚓ Arrangement of visas, Ok to board or any other requirement, via prompt communication with the local shipping agents of the vessel which may be demanded by the local immigration authorities, for the joining crew, where required.
- ⚓ Arrangement of fast, cheapest and most direct flight schedules, through reliable travel agencies, for the joining of all our officers, at the desired destination.
- ⚓ Liaison with local agents regarding flight schedule and other necessary details to complete pre-arrival formalities with the immigration authorities, of subject vessel.

opting the best





## INTERVIEW CHECK IN

- Accurate specialists selection and screening according to Ship-owners demands.
- Head hunting for a specific position.
- Computer testing of English knowledge, conversational skills checking.
- Arrangement of statutory training courses ensuring STCW compliance.
- ILO Medical Drugs and alcohol test by Authorized Marine Doctors.
- Arranging and booking flight trips to/from vessels.
- Rendering assistance in receiving Visas.

First interview to confirm suitability



Reference check with previous employer(s)



Documentation and certification check as per ISM/STCW requirement



Final interview and proposal to Owner / Principal



Upon Owners / Principal acceptance, employment contact will be issued



Usually one month lead time is necessary for Senior Officers / Engineers



Junior Officer and Crew Can be provided at shorter notice



Pre-departure briefing to all Officer and ratings regarding Company policy & ISM manual reading



# QHSE POLICY

## Company Policy

We are committed to provide prompt and Cost-effective Quality Service in the field of RECRUITMENT & PLACEMENT to all our Valued Customers, by ensuring recruitment and selection of suitably qualified and experienced sea farers as per customer requirements and enhance customer satisfaction.



No fees or other charges for recruitment or for providing employment to seafarers are borne directly or indirectly by the seafarer for the purpose of recruitment.

Medical examination and travel is borne by the owners company.

Personal records of employment, personal data, sea service, Qualification, Medical data etc. including collection, storage, combination, and communication of such data to the third parties will be treated as confidential information, and will be used only for the purpose of employment / selection.

The company will provide equal opportunity to all qualified and competent personnel without any discriminatory policy irrespective of their race, colour, religion, sex region, political opinion, national extraction or social origin.

The company will not re- employ any crew member who has been found or reported as disobedient or advised unfit by the customer.

We are committed to comply with requirements and continually improve the effectiveness of the quality management system.

## Quality Policy

We have become a leader in our chosen field of Crew Manning, for Service realization Quality objectives / targets will be set at relevant functions and levels within the organization.

To achieve that therefore:

We will achieve customer satisfaction index by 100%,



Our network Partner's offices are located in various countries supplying crew:  
China, Dubai, Greece, Hong Kong India, Singapore, Taiwan, Vietnam etc.



Our Offices are located in Mumbai, Kolkata and Jharkhand



We constantly explore new possibilities for crew recruitment in many other countries upon Principals' request.

### Our Group

#### Academy



**Sarwamangla Marine Academy Private Limited**  
206, New Market, Bank More  
Dhanbad, Jharkhand  
India 826001  
WEB: [www.sma-dhn.com](http://www.sma-dhn.com)

#### Hospital



**Sarwamangla Nursing Home**  
Hirak Point, Memko More (Airport)  
P.O. Nagnagar, Dhanbad  
India 826004  
WEB: [www.sarwamanglanh.co.in](http://www.sarwamanglanh.co.in)

#### School



**Sarwamangla Sr. Secondary School**  
Ashok Nagar, Dhansar, Dhanbad  
Jharkhand, India 826001  
WEB: [www.ssc.com](http://www.ssc.com)

# CREDENTIALS

**फॉर्म-III / FORM-III**

**DSEO - 0000587**

**एवं स्थापन सेवा लाइसेंस / RECRUITMENT AND PLACEMENT SERVICE LICENCE**  
(नियम 4(2) देखें) / (See rule 4 (2))

1. शर्ती एवं स्थापन सेवा का नाम Name of the Recruitment and Placement Service	: सर्वमंगला मरीन अकादमी प्राइवेट लिमिटेड। : SARWAMANGLA MARINE ACADEMY PVT. LTD.
2. पंजीकृत कार्यालय का पता Address of the Registered Office	: 201/206, न्यू मार्केट, बैंक मोड़, धनबाद - 826 001 (झारखण्ड)। : 201 / 206, New Market, Bank More, Dhanbad - 826 001 (Jharkhand).
3. वेबसाइट एवं ई-मेल आईडी Website and e-mail id	: www.sma-dhn.com : info@sma-dhn.com
4. शाखा/शाखाओं का पता Address of Branch(es)	: शून्य : Nil
5. स्थिति (व्यक्ति/कंपनी/संस्था/एजेंसी) अथवा अन्य संगठन Status (Person / Company / Institution / Agency or other Organisation)	: प्राइवेट लिमिटेड कंपनी : Private Limited Company
6. लाइसेंस संख्या Licence Number	: आरपीएसएस - कोल - 009 / 2015 : RPSL - KOL - 609 / 2015.

प्रमाणित किया जाता है कि **सर्वमंगला मरीन अकादमी प्राइवेट लिमिटेड** ने अपेक्षित दस्तावेज प्रस्तुत किया है तथा वाणिज्य नौवहन (नौविकी) की शर्ती एवं स्थापन) नियम, 2005 के नियम 3 एवं 4 के अंतर्गत विहित प्रक्रिया का अनुपालन किया है।

This is to certify that **Sarwamangla Marine Academy Pvt. Ltd.**, has presented the requisite documents and has complied with the procedures prescribed under rule 3 and 4 of the Merchant Shipping (Recruitment and Placement of Service) Rules, 2005.

निचामी ने निदिष्ट शर्तों पर तथा जबतक लिखित रूप में लाइसेंस को निलंबित न कर दिया जाए अथवा वापस न ले लिया जाए, तबतक इस लाइसेंस की वैधता 02.12.2015 से 04.06.2020 तक है, जोकि बैंक गारंटी की विधिमान्यता तक की है।

Subject to the conditions referred to in the rules, and unless Licence is suspended or withdrawn in writing this Licence is valid from 02.12.2015 to 04.06.2020 i.e. up to the validity of Bank Guarantee.

  
निदेशक (DPO)/DIRECTOR (DPO)  
नाविक रोजगार कार्यालय, कोलकाता/SEAMEN'S EMPLOYMENT OFFICE, KOLKATA  
मोहर/Stamp & Seal

दिनांक/Dated: **03 DEC 2015**

## RPS License



SYSTEMS AND SOLUTIONS PRIVATE LIMITED

### CERTIFICATE OF APPROVAL

Issued by Indian Register Quality Systems  
(A Division of IRCLASS Systems and Solutions Private Limited)

This is to certify that the Quality Management System of

**Organisation:** Sarwamangla Marine & Shipmanagement Pvt. Ltd.

**Address:** 206, 2<sup>nd</sup> Floor, New Market,  
Bank More, Dist. Dhanbad - 826 001,  
Jharkhand, India

has been assessed and found conforming to the following requirement

**Standard Certified:** ISO 9001:2008

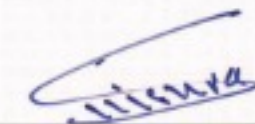
**Scope:** Recruitment and Placement of Seafarers  
as per Maritime Labour Convention 2006,  
Part 1.4

**Certificate No.:** IRQS/1510859 granted on: 9<sup>th</sup> November 2015

Originally Certified: 06/01/2015 Current Issue Date: 09/11/2015 Valid Till Date: 14/09/2018



Indian Register Quality Systems



**Shashi Nath Mishra**  
Head IRQS

This approval is subject to continued satisfactory maintenance of the Quality Management System of the organization to the above standard, which will be re-evaluated by IRQS. The use of the Accreditation Mark indicates accreditation with respect to activities covered by the certificate with accreditation no. C071

Head Office: 52A, Adi Shankaracharya Marg, Opp. Powai Lake, Powai, Mumbai - 400 072 India

## MLC 2006

**Mumbai**

SARWAMANGLA MARINE ACADEMY PVT. LTD.  
618, Crystal Paradise The Mall  
Off Veera Desai Road,  
Andheri (West), Mumbai (MH), India  
PIN : 400102  
Email: [marine@smashipcrew.com](mailto:marine@smashipcrew.com)

---

**Kolkata**

SARWAMANGLA MARINE ACADEMY PVT. LTD.  
41, Biren Roy Road (E), Behala Chowrasta  
Kolkata (WB), India.  
PIN : 700008  
Email: [ops@smashipcrew.com](mailto:ops@smashipcrew.com)

---

**Regd. Office**

SARWAMANGLA MARINE ACADEMY PVT. LTD.  
206, New Market, Bank More  
Dhanbad (JH), India.  
PIN : 826001  
Email: [smacrew@smashipcrew.com](mailto:smacrew@smashipcrew.com)

---

Tel. : 00 91 326 2300276  
Fax : 00 91 326 2300091  
Toll Free : 00 91 91222 12511

# NOTES





[www.smashipcrew.com](http://www.smashipcrew.com)

For more information visit us @ [www.smashipcrew.com](http://www.smashipcrew.com)